



One of India's leading producers of fertilizers and industrial chemicals,

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees' capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

JOB DESCRIPTION

Designation: Manager Electrical Maintenance

Function: Engineering

Location: K1 Taloja

Sector: Manufacturing

Purpose of the Job:

Day to day monitoring and maintenance of electrical systems in the allocated plant as per scheduled PMS / instructions in a timely manner and take / suggest corrective / preventive actions with all EHS and legal compliances to ensure smooth functioning of plants .

Overview/ Responsibilities: As a < Manager Electrical Maintenance >, you will be expected to:

<i>Key Accountabilities for the position</i>	<i>Major Tasks for the position</i>
Execution of Maintenance Jobs	<ul style="list-style-type: none">• Arrangement for equipment isolation.• Issue of required Spares.• Allocation of Manpower.• Supervision of maintenance jobs. Usage of proper tools and tackles.• Coordination with other groups for job execution.• Assistance in Planning of Predictive, Preventive and Routine maintenance.• Assistance in Planning of Shutdown Maintenance.• Planning of resources for the day to day activities.• Assistance in planning of annual Budget.
Operations and Systems	<ul style="list-style-type: none">• Section wise load monitoring, energy consumption analysis / records maintenance.

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	<ul style="list-style-type: none"> • Daily rounds to plants for health monitoring of the systems/instruments and taking corrective actions as and when required. • Assistance in troubleshooting of jobs & Execution of AMCs activities as per schedule • Checking and Ensuring of spares and status of reordering • Assisting for external agency coordination. • Implement Safe work practices. • Preparation & Implementation of SOP's • Plant and substation rounds, checking / comparing parameters, corrective action for deviation, log sheet / check sheets / logbook maintenance • Health monitoring of sectional equipment. • Thorough knowledge of EHS , QMS systems • Responding to plant problems 24 X 7 days. • Execution of failure analysis recommendation's to avoid recurrence • Inspection of materials. • Preparation of Job completion report. • Preparation and sending monthly services bill completion/pending status to finance dept. • Making optimum utilization of the resources, for continual enhancement of the Productivity.
<ul style="list-style-type: none"> • Cost consciousness. 	<ul style="list-style-type: none"> • Identify obsolete item . • Timely replacement of electrical parts to avoid breakdowns. • Correct knowledge and availability of spares. • Generation of PR & SES
<ul style="list-style-type: none"> • Plant modifications / MOC's 	<ul style="list-style-type: none"> • Provide input for modifications. • Assist /prepare plan for approval • Execution of modification scheme.
<ul style="list-style-type: none"> • People : Training and development 	<ul style="list-style-type: none"> • Knowledge sharing with technicians and developing them. • On job and EHS training to technicians and contract employees before job execution.
Educational Qualifications	Total years of experience
BE Electrical	<ul style="list-style-type: none"> • Around 5 years of Electrical operation & maintenance of continuous process plant (Refinery / petrochemical / fertilizer / chemical Industry.)

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Technical /Functional Expertise:

- Skills in fault diagnosis and rectification of routine electrical problems in plant and electrical Distribution system.
- Technical skills for cost effective and quality repairs/ of electrical equipment and to monitor Effectiveness of Catholics Protection System of NG pipeline.
- Skills to plan electrical jobs systematically with proper job prioritization and job coordination.
- Interpersonal skills.
- People management skills.
- Competence in working in SAP system.

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